

Payroll Deduction and Direct Deposit Authorization

EMPLOYER PAYROLL DEDUCTION AUTHORIZATION

Name _____
Address _____
City _____ State _____ Zip _____
E-Mail (REQUIRED) _____
Telephone Day (REQUIRED) _____
Telephone Evening _____

UBI Account Number (REQUIRED) _____
Social Security Number (REQUIRED) _____
Payroll Number: _____
Company
(employer) Name: _____

Initial Authorization Change in Authorization

I hereby authorize my employer to deduct from my salary the amounts set forth in this Authorization and to deposit these funds at UBI Federal Credit Union for each payroll period following receipt of this authorization until further notice from me. I understand that this authorization is revocable. If this is a change in a previous authorization, I instruct my employer to cancel my previous authorization and to follow this authorization. If I fail to cancel this authorization upon filing bankruptcy, my employer and UBI Federal Credit Union are directed to make and apply deduction in accordance with this authorization. I grant UBI Federal Credit Union a power of attorney to increase or decrease the amount of my deduction upon my written or verbal request. This power of attorney only applies to a loan or credit extension for which the payment may vary. I authorize my employer to honor any payment change made under this power of attorney.

Deposit Amount: Net Check \$ _____

Payroll Period:

UBI Routing and Transit: 211178705

Weekly Monthly

Deposit To: Savings Checking

Biweekly Semi-Monthly

Signature: _____

Date: _____

***AUTHORIZATION:**

UBI Federal Credit Union DIRECT DEPOSIT AUTHORIZATION

By signing above, I authorize UBI Federal Credit Union to apply my payroll deduction for each pay period as follows:

	Account Number	Dollar Amount OR Percentage (CHOOSE ONLY ONE)
Share Draft/ Checking	# _____	\$ _____ or _____ %
Share Savings	# _____	\$ _____ or _____ %
Money Market	# _____	\$ _____ or _____ %
Loan	# _____	\$ _____ or _____ %
Loan	# _____	\$ _____ or _____ %
IRA	# _____	\$ _____ or _____ %
Other: _____	# _____	\$ _____ or _____ %
Other: _____	# _____	\$ _____ or _____ %
	TOTAL	\$ _____ or _____ %

**If percentages are used,
they should total not
more than 100%**

